

MEETING PACKAGE I
WORKING MEETING

CONTINENTAL BREAKFAST BUFFET

All buffets are priced for a minimum of 30 guests
A surcharge of \$5. per person will apply for parties less than 30.

MINI CROISSANTS WITH ASSORTED JAMS

FRESH BAKED ASSORTED MINI MUFFINS

Blueberry, Orange & Cappuccino
with Whipped Butter

DISPLAY OF FRUITS, BERRIES & MELON

with Berry Yogurt Dipping Sauce

ORANGE & CRANBERRY JUICES

FRESHLY BREWED COFFEE & TEA STATION SET OUT ALL DAY WITH A SEASONAL WHOLE FRUIT BASKET

BOX LUNCH MENU

SANDWICH ENTRÉE SELECTION

ALL BOX LUNCHESES INCLUDE A BAG OF CHIPS, APPLE & GOURMET COOKIE

CARVER SANDWICHES

on Rye & Wheat Breads

Piled High with a Choice Ham, Roast Beef & Turkey
Provolone, Cheddar & Swiss Cheese

ASSORTED WRAPS

Chicken Caesar Salad, BLT, Smoked Turkey & Grilled Vegetables

SODA & ICED TEA STATION SET OUT WITH LUNCH

\$24. per person

*All Food & Beverage is subject to a 18% service charge & applicable taxes.
Prices are subject to change.*

WALTER PAYTON'S ROUNDHOUSE 630 892 0034

MEETING PACKAGE II

CONTINENTAL BREAKFAST BUFFET

All buffets are priced for a minimum of 30 guests
A surcharge of \$5. per person will apply for parties less than 30.

MINI CROISSANTS WITH ASSORTED JAMS

FRESH BAKED ASSORTED MINI MUFFINS

Blueberry, Orange & Cappuccino
with Whipped Butter

DISPLAY OF FRUITS, BERRIES & MELON

with Berry Yogurt Dipping Sauce

ORANGE & CRANBERRY JUICES

FRESHLY BREWED COFFEE & TEA STATION SET OUT ALL DAY WITH A SEASONAL WHOLE FRUIT BASKET

LUNCHEON BUFFET COUNTRY DELI BOARD

ROUNDHOUSE SALAD

Romaine, Feta Cheese, Red Onion, Country Olives & Assorted Dressings

DELI SANDWICHES

with Ham, Roast Beef & Turkey
Provolone, Cheddar & Swiss Cheese
on Foccacia, Rye & Wheat Breads

COUNTRY STYLE COLESLAW

DIJON MUSTARD POTATO SALAD

ROUNDHOUSE BROWNIES, LEMON SQUARES & PECAN CHOCOLATE CHUNKS

SODA & ICED TEA STATION SET OUT WITH LUNCH

\$30. per person

*All Food & Beverage is subject to a 18% service charge & applicable taxes.
Prices are subject to change.*

WALTER PAYTON'S ROUNDHOUSE 630 892 0034

America's Banquets at Walter Payton's Roundhouse

Special Event Policies

1. A non-refundable deposit of \$5.00 per estimated guest is required to hold a date. (Minimum \$100.00)
2. Arrangements & Menus should be set 6 weeks prior to event when possible.
3. **Guaranteed guest count and final payment are required 3 business days prior to the event.** This is the number of guests Walter Payton's Roundhouse will prepare for and you will pay for. Additional meals are subject to substitution. *Once guaranteed, guest count may not be reduced.*
4. Hosts who wish to offer a choice of entrees will be limited to 3 choices and will be charged \$2.00 additional per meal. Additional conditions apply.
5. All prices are subject to 18% service charge and 10% tax (as of April 1, 2008).
6. **No food or beverage may be brought in or taken off property.**
7. Additional charges will be assessed if:
 - a. Extensive Set Up - \$100.00
 - b. Floor plan changes within 3 business days prior to event - \$50.00
 - c. Access to room more than 2 hours prior to event - \$50.00
 - d. Room charge after contracted hours is \$250.00 per ½ hour
 - e. Client may arrange to arrive early to set up, however, be advised that there will be no food or beverage service provided. Banquet manager will be of service ONLY after his/her duties are completed.
8. In the event that the function is cancelled, your deposit is non-refundable and non-transferable. If the cancellation occurs less than 120 days in advance of the function date, 50% of the minimum revenue will be assessed.
9. We will furnish candle centerpieces. **No sprinkles/confetti decorations are permitted.** A fee will be assessed if extra cleanup is necessary.
10. Walter Payton's Roundhouse reserves the right to assign another room for the function in the event that the room originally designated for such function shall be unavailable or inappropriate.
11. **Proof of age is always required for the bar.**
12. Bar extensions must be paid in *Cash Prior to Extension* and upon manager's approval.
**No cash bars or running tabs added to end of a 4 hour bar package at any time.
13. Any parties under 30 guests will be charged \$50.00 for server and \$50.00 for bartender.
14. America's Banquets has a "NO SHOT" policy that is always enforced.
15. Package Bars must be purchased on Saturdays & Holiday Weekends.
16. No event shall begin before 8:00am.
17. All vendors must carry their own liability insurance. They may set up no more than 2 hours prior to the event unless otherwise approved by the banquet department. **LIVE BANDS ARE NOT PERMITTED WITHOUT EXPRESSED CONSENT FROM THE BANQUET DEPARTMENT.**

READ AND ACCEPTED BY: _____